

**Corporate Services, Climate Change and Scrutiny Management Committee  
Work Plan 2024/25**

| <b>Theme</b>        | <b>Item</b>  | <b>Lead Officer / Exec Member</b>                                    | <b>Scope</b>  |
|---------------------|--|--|---|
| <b>13 May 2024</b>  |  |  |   |
|                     | Ten Year Strategies  | Claire Foale<br>Cllrs Kilbane, Kent,<br>Ravilious, Coles,<br>Douglas | Stocktake on the status of these strategies   |
| Regular Report      | Petitions Schedule<br>Council Motions                      | Bryn Roberts / Dawn Steel  | Review of petitions schedule and progress with implementation of Full Council motions |
| <b>10 June 2024</b> |  |  |   |
|                     | York pipeline of proposals for the Y&NY Combined Authority | Sam Blyth  |   |
| <b>08 July 2024</b> |  |  |   |
|                     | Corporate Improvement Framework                            | Claire Foale<br>Cllr Douglas   | Pre-decision scrutiny   |
|                     | HR policy and terms and conditions approval journey        | Helen Whiting<br>Cllr Douglas  |   |
|                     | York pipeline of proposals for the Y&NY Combined Authority | Sam Blyth<br>Claire Foale<br>Cllr Douglas                            |   |

|                          |   |  |   |
|--------------------------|---|--|---|
| <b>09 September 2024</b> |   |  |   |
|                          | Acomb Front Street  | Kathryn Daly/ Cllr Kilbane                 | Pre-decision scrutiny   |
|                          | Scrutiny process – Issue arising from the LGA peer review | Lindsay Tomlinson<br>Cllr Douglas          | For information   |
| <b>07 October 2024</b>   |   |  |   |
|                          | F&P 2023-24 Outturn                                       | Debbie Mitchell / Ian Cunningham           |   |
|                          | Finance & Performance Monitor Q1                          | Debbie Mitchell / Ian Cunningham           |   |
|                          | Budget setting process                                    | Debbie Mitchell / Ian Cunningham           |   |
|                          | Major Projects - York Central                             | Claire Foale/James Gilchrist<br>Cllr Lomas | Update report last received in March 2024   |
| <b>11 November 2024</b>  |   |  |   |
|                          | Annual Report Complaints/Compliments                      | Lorraine Lunt                              |   |
|                          | Workforce Strategy  | Helen Whiting<br>Cllr Douglas              |   |
| Regular report           | Council Motions and Schedule of Petitions                 | Bryn Roberts / Lindsay Tomlinson           | Review of petitions schedule and progress with implementation of Full Council motions |
| <b>09 December 2024</b>  |   |  |   |
|                          | Finance & Performance Monitor Q2                          | Debbie Mitchell / Ian Cunningham           |   |

|                        |  |  |   |
|------------------------|--|--|---|
|                        | Procurement, Social Value Policy                                     | Chloe Wilcox, Debbie Mitchell Cllr Lomas         |   |
|                        | York Climate Commission  | Shaun Gibbons<br>Cllr Kent                       | At the May 2024 meeting it was agreed that the committee would receive a report on the refreshed Climate Commission to better understand its role |
| <b>20 January 2025</b> |  |  |   |
|                        | Carbon Offsetting/Insetting strategy                                 | Shaun Gibbons<br>Cllr Kent                       | At the April 2024 meeting it was resolved that the strategy be brought to the committee for comment prior to approval                             |
|                        | Major Projects - Castle Gateway                                      | Katie Peeke-Vout<br>Cllr Lomas                   | Update report last received in September 2023   |
|                        | Update re: Scrutiny process – Issue arising from the LGA peer review | Lindsay Tomlinson / Bryn Roberts<br>Cllr Douglas |   |
| <b>10 March 2025</b>   |  |  |   |
|                        | Finance & Performance Monitor Q3                                     | Debbie Mitchell / Ian Cunningham                 |   |
|                        | Intermediate Carbon Reduction Targets                                | Shaun Gibbons<br>Cllr Kent                       | Brought back to scrutiny for comment  |

|                      |   |                            |   |
|----------------------|---|----------------------------|---|
|                      | Y&NY Combined Authority Net Zero Projects | Shaun Gibbons<br>Cllr Kent | Last discussed at the December 2023 meeting at which it was resolved that the committee would monitor the progress of these and other Net Zero projects |
| <b>14 April 2025</b> |   |                            |   |
|                      |   |                            |   |
|                      |   |                            |   |

### Unallocated items

| <b>Item</b>                   | <b>Origin</b>  | <b>Lead Officer and Exec Member</b> | <b>Notes</b>                         |
|-------------------------------|--|-------------------------------------|--------------------------------------|
| Telecoms digital switchover   | Discussed at January 2024 meeting at which it was resolved that the committee receive further updates as the switchover progresses         | Roy Grant / Pauline Stuchfield      | 2025?                                |
| Improving Customer Experience | Last discussed at the September 2023 meeting when it was resolved that a report be brought to the committee prior to approval by Executive | Claire Foale<br>Cllr Douglas        | On hold due to internal restructure. |

| <b>Item</b>                    | <b>Origin</b>              | <b>Lead Officer and Exec Member</b>  | <b>Notes</b>  |
|--------------------------------|----------------------------|--------------------------------------|---|
| Air Quality Action Plan        |                            |                                      | EPAT  |
| Blue Badge Application process | Discussion in October 2023 | Pauline Stuchfield<br><br>Cllr Lomas | It was resolved to keep a watching brief, so do not propose this is added to the work plan unless specific issues arise |

### **Possible Task & Finish Groups**

| <b>Topic</b>                          | <b>Aims and objectives</b>  | <b>Membership</b> |
|---------------------------------------|---|-------------------|
| Procurement                           |   |                   |
| Community Infrastructure Levy         | Better understand the approach to implementation of the CIL in parished and unparished areas, and in particular, what advantages parished areas might have. |                   |
| Council Communications with Residents |   |                   |